

**By Laws & Policy Committee  
Virginia Board of Towing & Recovery Operators**

*Final Minutes*

**May 8, 2007**

**Called to order:**

The meeting was called to order by Chairman Siebert at 12:26 p.m.

**Members Present:**

Randy Seibert, Chairman  
Roy Boswell, Vice Chairman  
Ron Minor  
Gary Teter  
Lt. Hardison

**Members Absent:**

Vinay Patel

**Other Attendees:**

Bruce Keeney  
Robert Young  
Shannon Pounders

**Approval of Minutes:**

The minutes from previous meeting were adopted unanimously.

**Old Business:**

None

**New Business:**

There was a brief discussion on establishing process for criminal background checks and fingerprint scanning process.

Goals established were as follows:

- Develop policy to reject driver authorization and what barrier crimes might

- deny licensee application
- Policy for fingerprinting before July 2008 and after July 2008
- What will be the appeals process, if applicant is denied

**Next Meeting:**

May 29, 2007.

**Adjourn:**

Due to time constraints meeting adjourned at 12:40 p.m.

**Minutes approved:**

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**Date**

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**Randy Seibert, Chair**